



Dear Vendor,

The Mammoth Mountain Community Foundation (a California 501 c3) is pleased to invite your business to participate in the Vendor Village of the Mammoth Gran Fondo on September 6-7, 2019 at Footloose Sports and The Village at Mammoth.

The Mammoth Gran Fondo is a long-standing road bike event in Mammoth Lakes and Mono County and is entering its twenty-sixth year as a non-competitive cycling event. The event will take place on September 7, 2019 which includes three distances – Gran Fondo (102 miles), Medio (70 miles), and Piccolo (42 miles). All the rides will start and finish in The Village at Mammoth.

The mission of Mammoth Mountain Community Foundation is to support youth of the Eastern Sierra through academics, athletics, and community outreach funding and program. Funds raised in this event directly support the mission of MMCF through academic, athletic, and community outreach programs and funding. This includes increasing participation in sports by keeping them affordable, allowing academic opportunities inclusive of all children by increasing funds to public education (over \$1.5 million so far), or teaching over 600 children annually how to ski or snowboard through our Ski P.E. programs. Not only is this event fun, it does a lot of good for our extended community and we are very thankful to you for making this all possible.

We would like to invite you to be a part of our 2-day Vendor Village. The expo will take place at the event registration on Friday, September 6, and at the start/finish line at The Village at Mammoth on Saturday, September 7. Both villages are open to all Gran Fondo participants as well visitors walking through. Accompanying this letter, you will find more information on the event and a vendor application. Please complete all forms in this vendor packet and submit it by August 16, 2019. For more information or any questions about the event or the vendor application, please send an email to Events@MammothFoundation.org.

We hope you will join us for this year's event in support of the Mammoth Mountain Community Foundation.

Sincerely,

A handwritten signature in black ink, appearing to read "Stacey Cook". The signature is fluid and cursive, with a large initial "S" and "C".

Stacey Cook,
Interim Executive Director & Board of Directors
Mammoth Mountain Community Foundation



Mammoth Gran Fondo

Vendor Overview

- Event Dates:** September 6 from 8:00AM to 8:00PM – Expo at Registration at Footloose
September 7 from 10:00AM to 5:00PM – Expo in The Village at Mammoth
- Event Overview:** Road bike event which includes three distances – Gran Fondo (102 miles), Medio (70 miles), and Piccolo (42 miles). All the rides will start and finish in The Village at Mammoth.
- Vendor Schedule:**
- Friday, September 6**
7:00AM Vendor check in at Footloose
8:00AM Participant registration and Vendor Village opens at Footloose
8:00PM Participant registration and Expo closes at Footloose
- Saturday, September 7**
8:30AM Vendor Village at The Village at Mammoth set up
10:00AM Vendor Village at The Village at Mammoth opens
5:00PM Vendor Village at The Village at Mammoth closes
- Attendance:** 1,800 expected participants
- Lodging Deal:** Discounted lodging at choice of Mammoth Mountain Inn, The Village Lodge, or Juniper Springs Resort. Call 1-800-MAMMOTH and use Booking ID # 28220.



Mammoth Gran Fondo

Vendor Details

PAYMENT AND CANCELLATION POICY:

Payment is required in full to reserve a space. Payment must be accompanied by: completed vendor application, signed terms of participation, signed vendor agreement, certificate of insurance, and California Seller's permit (if applicable).

All cancellation requests must be made in writing or e-mail to Events@MammothFoundation.com. No refunds will be issued.

SPACE ASSIGNMENTS:

Space assignments will be made based on space requirements, electrical needs, and the discretion of the Mammoth Gran Fondo. Space assignment will not be guaranteed until check-in time. The Mammoth Gran Fondo reserves the right to make last minute changes.

CHECK-IN/ARRIVAL:

- Footloose Expo (9/6): Chaviel Marquez on-site from 7:00AM-8:00AM for vendor check in.
- Village Expo (9/7): Chaviel Marquez on-site from 8:30AM-10:00AM for vendor check in.

OPERATIONS:

- Footloose Expo: Please set up prior to 8AM. Parking, set-up, and tear down may not take place during event hours (8:00AM – 8:00PM).
- Village Expo: Please set-up prior to 10:00AM and tear down after 5:00PM. Vehicle movement is only allowed on to The Village property from 8:30AM-9:30AM and after 5:00PM. Vehicles required for booth display must be approved by the event organizer.
- Mammoth Gran Fondo event staff requires vendors to have booth staffed during the specified hours of Vendor Village operations. If the booth is left vacant for an extended period, Mammoth Gran Fondo event staff reserves the right to break down vendor booth without notice.

BANNERS:

Banners may be hung within your space only. Banners located outside of your booth space will be removed.



Mammoth Gran Fondo

Vendor Application

Please fill out the Vendor Application and sign the Vendor Agreement and Terms of Participation.

VENDOR APPLICATION

FULL NAME OF COMPANY: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CONTACT: _____ OFFICE PHONE: _____

CELL: _____ PHONE: _____ FAX: _____

E-MAIL ADDRESS: _____

WEBSITE ADDRESS: _____

BOOTH SIZE: 10X10 10X20

WILL YOU SELL PRODUCT TO THE GENERAL PUBLIC ? YES NO

POWER NEEDS:

IF SELLING TO THE GENERAL PUBLIC, PLEASE PROVIDE YOUR CALIFORNIA SELLER'S PERMIT NUMBER AND COMPANY INFO.

DESCRIPTION OF BOOTH:

SEND DOCUMENTS TO:

Mammoth Mountain Community Foundation
PO Box 1475
Mammoth Lakes, CA, 93546

You can also scan documents and email Events@MammothFoundation.org.



Mammoth Gran Fondo

Vendor Application

ITEM	DETAILS	PRICE
BOOTH SPACE RENTAL	10 X 10	\$200
BOOTH SPACE RENTAL	10 X 20	\$300
MASSAGE SPACE RENTAL	10 X 5	\$100
		TOTAL: \$

***Space is limited and assigned on a first come/first serve basis.**

PAYMENT AND CANCELLATION POLICY:

PAYMENT BY CREDIT CARD:

Please visit the link below to process payment and in the notes reference *Gran Fondo Vendor 2019*.

https://donorbox.org/mammoth-mountain-community-foundation-general-fund?default_interval=m&hide_donation_meter=true

PAYING BY CHECK:

Please mail your check to:

Mammoth Mountain Community Foundation

PO Box 1475, Mammoth Lakes, CA 93546

Make check payable to Mammoth Mountain Community Foundation.

CANCELLATIONS:

All cancellation requests must be made in writing or e-mail to Events@MammothFoundation.org. No refunds will be issued for cancelling.



Mammoth Gran Fondo Will Provide:

- One (1) space per vendor in The Village at Mammoth and Footloose Sports locations
- Access to discounted lodging
- Electricity
- Set Up: Footloose 7:00AM-8:00AM
- Set Up: The Village at Mammoth 8:30AM-9:30AM
- One free entry to Mammoth Gran Fondo and discounts on additional entries for vendor affiliations (this discount is not offered for family and friends)
- Mammoth Mountain Community Foundation, Alterra Mountain Company, Mammoth Mountain Ski Area, LCC and The Village at Mammoth will not be responsible for loss or damage to the property of the vendor or his/her employees from theft, fire, accident, acts of God or any other causes beyond his/her control. Please be prepared to remove all materials at the end of each day.

Vendor must provide:

- **Fee for a non-refundable booth space**
- All booth set-up needs such as tables, chairs, tents, displays
- Representative(s) to manage booth for the duration of the event
- Completed Vendor Application
- Signed Vendor Agreement
- Signed Terms of Participation
- All Vendors must bring their own extension cords, 50' or more, if needed for set up
- Copy of Insurance Certificate naming the Mammoth Mountain Community Foundation, Alterra Mountain Company, Mammoth Mountain Ski Area, LLC and The Village at Mammoth as additional insured (please see page 7 for insurance requirements)

Vendor registration for the 2019 Mammoth Gran Fondo is incomplete until we receive:

1. Completed Vendor Application
2. Signed Vendor Agreement
3. Signed Terms of Participation
4. Copy of Certificate of Insurances naming all 3 parties listed above
5. Seller's Permit (if applicable)

Initial here: _____

BY SIGNING THIS FORM, I HAVE READ AND AGREE TO ABIDE BY ALL TERMS OF PARTICIPATION.

NAME (please print): _____ DATE: _____

SIGNATURE: _____

Mammoth Gran Fondo Vendor Agreement



RELEASE OF LIABILITY

The Vendor, for herself/himself and successors, assigns, heirs, estate, employees, and all other persons, known or unknown, being fully aware that participation will expose her/him to a risk of property damage, bodily injury, personal injury and/or death, hereby releases, waives, discharges and covenants not to sue **MAMMOTH MOUNTAIN COMMUNITY FOUNDATION, MAMMOTH MOUNTAIN SKI AREA, LLC, ALTERRA MOUNTAIN COMPANY, FOOTLOOSE SPORTS**, their officers, directors, trustees, employees, agents, representatives, volunteers, and servants, and all other persons and associates connected with the event entitled **MAMMOTH GRAN FONDO**, and any other sponsors, individuals, or corporations associated with **MAMMOTH GRAN FONDO**, whether known or unknown (HEREIN AFTER COLLECTIVELY "**MAMMOTH**"), from any and all liability, including for activity or passive negligence, for any and all property damage, personal injuries, bodily injury, death and/or other claims or causes of action arising out of or relating to the Vendors participation in **MAMMOTH GRAN FONDO**, INCLUDING THOSE CLAIMS WHICH ARE KNOWN AND UNKNOWN, FORESEEN AND UNFORESEEN, FUTURE OR CONTINGENT.

COVENANT NOT TO SUE

The Vendor/Vendor Representative, for herself/himself and successors, assigns, heirs, estate, employees, and all other persons, known or unknown, covenants not to directly or indirectly commence or prosecute any action, suit, claim or other proceeding against MAMMOTH arising out of or related to **MAMMOTH GRAN FONDO**. The Vendor/Vendor Representative is aware of Civil Code 1542 and waives its effect. Civil Code 1542 provides: "A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing this release, which if known by him must have materially affected his settlement with the debtor."

INDEMNITY AGREEMENT

Vendor/Vendor Representative shall indemnify and hold harmless MAMMOTH against any and all claims, demands, causes of action, personal injuries, death, damage, costs and liabilities, in equity, of every kind and nature, whatsoever, directly or proximately resulting or caused by the act or omission of the Vendor/Vendor Representative, or any of its officers, agents, employees, guests, patrons, or invitees, and the Vendor/Vendor Representative shall, at its sole risk and expense, defend any and all suits, actions or other legal binding proceedings which may be brought or instituted against MAMMOTH or any such claim, demand or cause of action, and the Vendor/Vendor Representative shall pay and satisfy any judgment or decree which may be rendered against MAMMOTH in any suit, action or other legal proceedings, and the Vendor/Vendor Representative shall pay for any and all damaged or loss to the property of MAMMOTH due to such loss or theft of such property, done or caused by the Vendor/Vendor Representative, its officers, employees, guests, patrons, and invitees.

Vendor Name (please print):

Vendor Mailing Address:

Signature of Authorized Representative & Date:



Special Event Insurance Requirements

Coverage Guidelines

<u>Type:</u>	<u>Amount:</u>
Commercial General Liability	
General Aggregate limit	\$2,000,000
Products – Completed Operations Ag Limit	\$2,000,000
Bodily Injury & Property Damage	\$1,000,000 per occurrence
Fire Damage Limit	\$ 500,000
Personal & Advertising Injury Limit	\$1,000,000
 Automobile	 \$1,000,000 combined single limit per accident (if used in event)
 Workers Compensation/ Employer’s Liability	 Statutory Benefits
(if event producer/sponsor has employees working event)	\$1,000,000 each accident \$1,000,000 disease policy limit \$1,000,000 disease each employee

Certificate Requirements

- Name the following as additional insured:

Mammoth Mountain Community Foundation	PO Box 1475, Mammoth Lakes, CA 93546
Alterra Mountain Company	3501 Wazee Street Suite 400, Denver, CO 80216
Mammoth Mountain Ski Area, LLC	PO Box 24, Mammoth Lakes, CA 93546
Village at Mammoth	PO Box 3459, Mammoth Lakes, CA 93546
Footloose Sports	PO Box 1929, Mammoth Lakes, CA 93546
- Include statement; “Coverage afforded under this Policy will act as **primary insurance** to that of the certificate holder/additional insured.”
- Insurance coverage should include a waiver of subrogation endorsement in favor of Mammoth Mountain Ski Area, LLC.
- Listed insurance carriers must be licensed to insure in the State of California.
- Must state that insurance covers participants as well as spectators.
- Include the dates and description of the event, including construction and tear down days, if applicable.

Other Requirements:

- Listed Insurance carriers must carry at least an A-7 rating
- Insurance certificates are due at least 7 days prior to the start of the event